

# Minutes of School board Meeting

**Place:** Skimminge 21, Maribo

**Date:** 16:30 Tuesday 30 January 2024

**Attended:** Per, Karina, Sarah, Carsten, Iris, Annelies, Bo, Iulia, Brian, Dom

**Online:** Puneet

## Attachments:

- Minutes from last meeting (November)
- Budget summary 2023,
- Budget overview 2024
- Principle DRAFT Cultural Competency
- Principal proposed civilised language

## Agenda

### 1. 16:30- Welcome

#### Description:

- 1.1 Per to welcome and open the meeting.
- 1.2 Introduce Brian Winther- vice principal

#### Minutes:

- 1.2 Brian introduces himself.

### 2. 16:35- Approval of minutes and approval of agenda- Per

#### Description:

- 2.1 Approval and minutes from last board meeting (attached)
- 2.2 Approval of agenda

#### Minutes:

- 2.1 Follow up on actions from last meeting:
  - Letter to BSU: received with positive feedback- complete
  - Playground report sent to Per- complete
  - Holiday calendar, 'no feedback' was feedback to LK- complete
  - Priority to principles at this meeting- complete
  - Café LIS- questions for parents- pending, questions to student council: parents council could be asked about what is being served- still open
  - Expansion update message and meeting- complete

Action: Dom to ask parents council about Café LIS in regard to the healthy food principle

### 3. 16:45 News from chair and principal

#### **Description:**

3.1 School expansion January 2024- news and updates

3.2 School development August 2024

3.3 Ad hoc news

#### **Minutes:**

3.1

New classes, new teachers. Summary about first day on the 3<sup>rd</sup> of January. A great day. Staff worked well together. Introduction to the staff at Borgerskolen.

On the 4<sup>th</sup> January all the new students arrived. A good day. Some IT-issues for some of the new staff in the beginning. Working fine now.

Focus on our students wellbeing – especially in grade 5, 6 and 7 who are at Borgerskolen.

3.2

Mayor, Director, Sektordirector, rep from Børne and skole committee and others from Lolland Kommune visited LIS and Borgerskolen to see the school and have a talk on what facilities (classrooms and toilets) is needed for August. Most likely solution are some pavilions/temp buildings to be placed in the school yard where the football court is. Pavillions will come with smart board and furniture. Budget is being prepared by LK. Decisions haven't been made yet, but will be done soon. BSU meeting 8 February.

Everything has to be ready by the 1<sup>st</sup> of August. The political wish if for LIS to be together on one campus. A new APV (staff psychological wellbeing survey) needed to be taken due to the major organizational change. A new one with focus on the physical will be made again after the summer.

Fire drill is being discussed. A fire drill will be made every year together with Maribo Gym.

Talk about how often parents information meetings a year is required.

Question on where grade 5-7 are during the day in the breaks.

3.3

Information about the closure of Horslunde Realskole and how it effects other schools in the area.

LIS has received some calls by interested parents and some have been added to our waiting list.

Parents will receive a text message on their phone (SMS) if their children don't show up at school and parents haven't informed the school. One effort to reduce unknown absences.

Borgerskolen was flooded in the basement some months ago. The classrooms that we borrowed for the subject Håndværk and Design are affected, therefore we won't be using these rooms before they have been repaired.

Maribo Gymnasium is implementing a Cambridge English program to 7-9 students at Skt Bergitta. Not the same course that LIS offers.

### 4. 17:00 Student council

#### **Description:**

4.1 Iulia and Bo to present news form the student council.

**Minutes:**

## 4.1

The topic about footballs has been brought up again. Classes should buy their own through klassekasse. Many classes don't have any now. New footballs were bought in August. Over the next weeks class teachers will find out which classes need new footballs.

ACTION: Dom to request class teachers ask pupils and inform contact parents

According to the student council it is okay that café LIS sells cake even though it isn't healthy. Café LIS is only once a month.

Comments on the daily language and reflections on how to improve the language – seen from young peoples' perspective. Grade 9 are making power point presentation that will be introduced for the younger classes in order to make them reflect about their own use of language. It is the idea to add some interactive elements in order to engage the students. It is important to respect new students and be aware of the language that we use. Perhaps posters will be made also.

## 5. 17:15 Principles

**Description:**

7.1 Cultural competency- the aim is to complete this principle ready for publication.

7.2 Bad language- Sarah to proposal for a principle to address what words and type of language should the school take a zero tolerance approach?

**Minutes.**

## 7.1

This principle is important, but it could be an idea to discuss the principle in groups – perhaps in student council. People from the community could be brought in order to make some awareness of cultural competence. It is important to keep informing our surroundings about what kind of school we are, and what it means to be an international school. We are a bilingual school, so the Danish part of the school is also important. We should be aware of how to keep engaging international students with Danish students. Perhaps it could be a focus for the parents to take action.

Could the international community be linked to our classes in order to inform about events?

The principle could be finished including with some of the words being used in the language paper.

The principle will be finished with some lines under "responsibility".

Board satisfied with the paper.

Action: Dom to edit and circulate

## 7.2

It is important for students to know how to communicate using positive language – even in situations where something negative should be communicated. It happens sometimes in the classrooms, but also on the football court and in the school yard. Even though there is a lot of the swearing and use of bad language, in general, it is being used in jokes and humour at a school. Body language can also be a part of bad language.

We could look into our curriculums in order to find out how and when to implement the focus in our classes.

Skolestyrken has pointed out that bad language is an important area to be focused on.

Swearing and inappropriate language is not okay at a school. It is important to check if bad language is used to hurt someone. We have to teach the students awareness of the fact that some language can be used in certain situations and not in others.

General comments: Swearing and bad language is everywhere these days – TV, music and so on. That requires a focus if we want to change it.

Action: Dom to edit and circulate.

## 6. 18:15 Budget overview

### **Description:**

6.1 Budget 2023

6.2 Budget 2024

### **Minutes:**

6.1

We went 1,8% over budget in 2023. Okay because of unknown expenses over the year due to expansion.

If a student is in SFO, LIS will receive the percentage that fits to the morning SFO.

The “education expenses” is under budget because of a trip being rescheduled.

The ICT grant of 73.000 is a supply “bonus” we get to buy computers.

6.2

Budget goes up. More students. New categories in the budget have been added.

“Development” is empty, but LK will supply what we need; classrooms, furniture if we require pavilions.

Professional development is 108.000, but many courses are paid for by Lolland.

Staff salary includes vikar payments.

MG janitors work for us and are paid by the hour.

Energy costs will come down from what was spent in 2023 because the price has fallen.

The staff that has been here the longest will over the next year(s) have new computers.

Question: Can parents be asked to pay for trips, transports and so on?

Answer; they can't be asked to cover transport or accommodation, but can be asked to pay for meals.

As a public school we should try not to ask parents for money.

## 7. 18:25 Next meeting

### **Description:**

8.1 Topics- Student wellbeing survey results, school board election process, contact parent/board meeting

### **Minutes:**

Date: The 19<sup>th</sup> of March is the date for our next meeting.

School development plan will also be on the agenda. Request for a discussion on the waiting list.

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## 7. 18:30 AOB

### **Description:**

Opportunity for any announcements or proposals.

### **Minutes:**

Question- Some parents say that their children need somewhere to stay at the school while waiting for the bus or train. Response- Yes some do this, but the children need supervision. If they need care they can attend SFO.

Question about peanuts at school.

Action: Dom to add allergy policy to health and food policy?

Question: Can holidays be seen on Aula?

Action: Karina to investigate or add manually.